

TRAVEL VOUCHER

NAME OF PAYEE

STATION

ADDRESS

I hereby claim reimbursement for per diem in lieu of subsistence, travel and/or other expenses incurred by me in the discharge of official duties for the period from 1400 26 November 1959 to 2100 27 November 1959 inclusive, as per itemized statement hereon. The justification and authority for this claim is as follows:

AMOUNT CLAIMED

(See reverse side for complete itinerary and detailed itemization of expenses)

Per diem	@	\$ <u>13.50</u>
Travel and incidental expenses		<u>19.51</u>
Other		<u>2.85</u>
TOTAL		<u>85.86</u>

Received 1700 hrs of \$ 85.00 24 Nov.

I CERTIFY that the expenses itemized on this voucher were necessarily incurred by me in connection with official business of a confidential nature, and that I have not been, nor will I be, reimbursed therefor from any other sources, Government or private; and that this voucher and attachments, if any, are true and correct in all respects.

(Date)

(Signature of Payee)

APPROVED:

(Date)

(Title)

DECLASSIFIED AND RELEASED BY
CENTRAL INTELLIGENCE AGENCY
SOURCES METHOD EXEMPTION 3820
NAZI WAR CRIMES DISCLOSURE ACT
(Signature)

CERTIFICATION:

DATE 2007

I CERTIFY that this voucher has been examined by me; that receipts or other substantiating data have been furnished me, or satisfactory explanation made for the failure to furnish same; that it appears from such data that the itemized expenditures were for necessary official purposes, reimbursement for which is allowable under existing regulations; and that such expenditures are properly chargeable to available appropriations as indicated below.

(Date)

(Appropriation—Allotment)

(Authorized Certifying Officer)

SCHEDULE OF EXPENSES AND ITINERARY OF TRAVELER

INSTRUCTIONS: 1. Show itinerary, time of departure from and arrival at each point, in chronological order.
 2. Computation of per diem should be based upon itinerary.
 3. Itemize travel and incidental expenses by day and fully explain.
 4. Appropriate receipts or explanations must be furnished to support each cash disbursement.

DATE 1950	CHARACTER OF EXPENDITURE	AMOUNT CLAIMED		
		PER DIEM	TRAVEL AND INCIDENTAL EXPENSES	OTHER
26 Nov	LV Washington, D.C. 1400 AR New York, N.Y. 1500			
27 Nov	LV New York, N.Y. 1215 AR Boston, Mass. 1318			
	LV Boston, Mass. 1730 AR Washington, D.C. 2120			
	Travel			
26 Nov	Taxi - Cherrydale, Va. to Nat'l Airport 2 50 *Plane Fare (Eastern Airlines) 15 41 Bus Fare - Newark Airport to point of contact 1 25 Subway - to hotel 10 Taxi - hotel to another point of contact 75 Taxi - to hotel 75 Subway - hotel to Wall St. 10			
	Subway - Wall St. to Airport Terminal 10 Bus Fare - Terminal to LaGuardia Field 1 25 *Plane Fare (American Airlines) 12 82 Taxi - Logan Airport to Contact Office 3 00 Taxi - Contact Office to point of contact 75 *Plane Fare (American Airlines) 28 23 Taxi - Nat'l Airport to home 2 50			
	Other			
26 Nov	Operational Telephone Call - New York-Wash. D.C. 80			
27 Nov	Operational Telephone Call - Boston-Wash. D. C. 1 40 Operational Telephone Call - New York-Wash. D.C. (en route at N. Y. stop over) 65			
	Per Diem			
	1 1/2 days @ \$9.00 13 50			
	* Stubs Attached			
	FINNACE DIV/SSS			
	DEC 1 12 27 PM '50			
	RECEIVED			
		TOTALS	13 50	89 51
				2 85

SCHEDULE OF EXPENSES AND ITINERARY OF TRAVELER

INSTRUCTIONS: 1. Show itinerary, time of departure from and arrival at each point, in chronological order.
 2. Computation of per diem should be based upon itinerary.
 3. Itemize travel and incidental expenses by day and fully explain.
 4. Appropriate receipts or explanations must be furnished to support each cash disbursement.

DATE 19-20	CHARACTER OF EXPENDITURE	AMOUNT CLAIMED		
		PER DIEM	TRAVEL AND INCIDENTAL EXPENSES	OTHER
26 NOV	EV Washington	1400		
	AR. New York	1500		
27 NOV.	LV. New York	1215		
	AR. Boston	1318		
	LV Boston	1730		
	AR Washington	2120		
	<u>TRAVEL</u>			
26 NOV	TAXI - CHERRYDALE YATO NAT'L AIRPORT		250	
	* PLANE FARE (EASTERN AIRLINES)		1541	
	Bus, NEWARK AIRPORT to Point of contact		125	
	SUBWAY to Hotel		10	
	TAXI - Hotel to Another Point of contact		75	
	TAXI - to Hotel		75	
27 NOV	SUBWAY - Hotel to WALL ST.		10	
	SUBWAY - WALL ST. to AIRPORT TERMINAL		10	
	Bus - TERMINAL to LA GUARDIA FIELD		125	
	* PLANE FARE - (AMERICAN AIRLINES)		1282	
	TAXI - LOGAN AIRPORT to Contact OFFICE		300	
	TAXI - Contact OFFICE to Point of contact		75	
	<u>OTHER</u>			
26 NOV	OPERATIONAL Telephone - NEW YORK - WASH DC		80	
27 NOV	OPERATIONAL Telephone - Boston - WASH DC		140	
	OPERATIONAL Telephone - BOSTON - WASH DC (en Route at N.Y. Stop over)		65	
	<u>Per Diem</u>			
	1 1/2 DAYS @ 9.00	1350		
	<i>This document is part of an integrated file. If separated from the file it must be subjected to individual systematic review.</i>			
	TOTALS	1350	6951	285

SCHEDULE OF EXPENSES AND ITINERARY OF TRAVELER

INSTRUCTIONS: 1. SHOW ITINERARY, TIME OF DEPARTURE FROM AND ARRIVAL AT EACH POINT, IN CHRONOLOGICAL ORDER.
 2. COMPUTATION OF PER DIEM SHOULD BE BASED UPON ITINERARY.
 3. ITEMIZE TRAVEL AND INCIDENTAL EXPENSES BY DAY AND FULLY EXPLAIN.
 4. APPROPRIATE RECEIPTS OR EXPLANATIONS MUST BE FURNISHED TO SUPPORT EACH CASH DISBURSEMENT.

DATE 19	CHARACTER OF EXPENDITURE	AMOUNT CLAIMED		
		PER DIEM	TRAVEL AND INCIDENTAL EXPENSES	OTHER
26 Nov.	Taxi from Cherrydale to Nat. Airport		250	
"	Fare via Eastern Airlines, Wash to N.Y.		1541	
"	Dep. Wash 1400 26 Nov.		1 25	
"	Arrive N.Y. 1500 26 Nov.		75	
"	Bus, Newark Airport to 8th Ave. + 42 nd St		25	
"	Taxi, operational, 315 West 105 to 1185 Park Ave		80	
"	Return			
"	Phone, New York City to Wash. D.C.			
27 Nov	Bus & subway in N.Y. C. 3 x .10		30	
	Bus to LaGuardia Field		125	
	Fare via American Airlines			
	Dep. Newark 1215 27 Nov.		1282	
	Arrive Boston 1318 27 Nov.			
	Taxi, Logan Airport to 79 Milk St. Boston		250	
	Taxi, operational, 79 Milk St. to 2 Park St.		75	
	Phone, Boston to Wash		140	
	Phone, Boston to Wash			
	Taxi, 79 Milk St to Logan Field		225	
	Fare, via Amer. Airlines			
	Dep. Boston 1730 27 Nov		2823	
	Arrive Wash 2120 27 Nov			
	Phone call (en route at N.Y. stopover)		65	
	New York to Wash			
	Taxi, Nat. Airport to Falls Church		250	
TOTALS				

(USE ADDITIONAL SHEETS IF NECESSARY)

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FILE. IT IS GENERATED FROM THE FILE IT MUST BE
SUBMITTED TO INDIVIDUAL SYSTEMATIC REVIEW.